

STUDENT LEADERSHIP

*“Empowering every learner to reach their potential and become a successful global citizen”
(Undurba State School Vision)*

Application pack, roles and responsibilities

‘A good leader needs to be confident, responsible and organised. I have learnt over the year how to become all of these.’

- Words from a past student

Student Leadership is a fundamental key to the ongoing and continued success of Undurba State School. Students design and drive improvement agendas across and beyond our school in committees. Our student leadership group have formed and defined the student leader responsibilities and believe that leadership is not found in a badge but in our every effort to assist students to progress and succeed.

Our student leadership team is comprised of the following positions:

School Captains (including Vice Captains) x 4; Sports House Captains x 6; Arts Captains x 4; Indigenous Ambassadors x 2; Student Council x 6; *Year 5 Student Council Representatives are not required to apply as detailed in the roles and responsibilities table below and are additional members of the Student Council. There is 1 Year 5 leader for each class.*

APPLICATION PROCESS:

Students complete the nomination included in this pack and submit it by the due date detailed on the time line page. All applicants will then present to a panel of school representatives. This panel will then rate each applicant against the criteria detailed in the interview section of this pack. Students are ranked by score and the top 8 applicants are then invited to deliver a speech to the P-6 student community across two assemblies. All students will then vote and the top 4 students will be offered a position as one of our School Captains for the following year.

APPLICATION TIMELINE:

Term 3 Week 9 - 10	Year 5 teachers' present leadership Powerpoint and brief leader lessons min 3 per week to students in readiness for applications to be sent out Week 10 Term 3.
Term 4 Week 4	Application forms due to the office by Friday Term 4 week 3.
Week 5	Tue to Thu interviews for all positions take place and students shortlisted for School Captain speeches.
Week 6	Shortlisted applicants notified and prepare speeches
Week 7 and 8	Shortlisted applicants present speech to whole of school. Students vote in class ballots.
Week 10	Final parade – Current School Captains give departing speech and new captains are announced by Admin
Term 1 Week 4	Induction assembly (Yrs 4-6) with all parents of leadership group invited to attend. Presentation of badges and blazers. Student leaders also stand and deliver the leadership pledge to the students present.

APPLICANT CRITERIA:

Each student leadership role is crucial to the success of our school. Students who apply to be part of the leadership team must fully understand the responsibility of each role detailed below. Applicants must also have demonstrated the positive behaviour and effort grades across multiple subject areas (minimum 4) and multiple years (minimum 2 consecutive) to be considered. Applicants also agree to attend all student leadership meetings, events and wear their full school uniform with pride including blazers and other uniforms representative of our school. All applicants are to ensure that they are prepared at all times to lead by example at all times and in all things and in all places.

POSITION	RESPONSIBILITIES
School Captains (and Vice)	Lead School assemblies and events including Anzac Ceremony (planning, organising, review and delivery) Participate in Leadership Cluster Meetings Lead Student Council Meetings and committees to review and improve school operations and initiatives Represent Undurba at functions within the school and outside the school Assist the Principal/Deputy and representatives with a variety of tasks both during and after school time Welcome visitors to the school and represent school with pride
Indigenous Ambassadors	Coordinate the Acknowledgement of Country at all events Lead the delivery of NAIDOC week and other key events Represent the school at events and ceremonies Member of the Student Council
Student Councillors	Fill the roles of treasurer/s and secretary/s on the Student Council as determined by the leadership team Coordinate the selling of event day items and collect funds from fundraising initiatives Coordinate the promotion, organisation of Student Council led events (Discos, Colour Runs etc) Support the new Preps and their families Conduct School Tours
House Captains (1M/F)	Lead Cross Country, Athletics and Swimming carnivals including war cry chanting practise before and during carnivals Assist at the Prep - Yr 2 Athletics carnival Deliver sporting messages on assemblies
The Arts Captains 4 students	Assist music staff in the promotion, coordination and delivering of music related excursions and events providing support to other members of your music group and Junior students Attend all music rehearsals and performances Support the Stage Crew in logistical requirements for the hall for events and performances Provide information for all music students ensuring that they are aware of when events and practices are on MC concerts and performances and present speeches at music nights and announce pieces at performances Accept awards on behalf of the choir/band/ensemble
Yr 5 Student Councillors	Selection: Students are nominated and selected by the class teacher at the start of each Year and rotate to new councillors who are selected at the start of Semester 2. Students actively engage in the work of the student council

STUDENT LEADER APPLICATION FORM

NAME		ROLL CLASS	
<i>What qualities are necessary to be an effective leader?</i>			
<i>How do and will you demonstrate our school value that I Care for My Learning</i>			
<i>How do and will you demonstrate our school value that I Care for Myself</i>			
<i>How do and will you demonstrate our school value that I Care for My School</i>			
<i>How do and will you demonstrate our school value that I Care for My Community</i>			
<i>What innovative ideas will you bring to Undurba State School</i>			
<i>Class Teacher Comment</i>			
STUDENTS SIGNATURE		DATE	
PARENT SIGNATURE		DATE	
CLASS TEACHER		DATE	
<i>Please indicate which positions you would like your application considered for.</i>			
School Captain (4 positions)	Indigenous Ambassadors (2 positions)	The Arts Captains (4 positions)	
Student Council (6 positions)	House Captains (2 from each house)	Nimoola	Durakai Uralba

Interview Process:

Applicants will be given an opportunity to present a response to the following questions to a panel. The panel will be comprised of the following people: School Captains and Vice Captains; Principal; Deputy; 2 Teaching Staff. Each applicant will be given 5 mins to present their response the questions followed by 5 mins discussion with panel.

For each domain, students will be rated out of 5 by each panel member. Students will then be ranked by score with the highest ranking student being offered an applied for position accordingly.

Students who are applying for School Captain will then be short listed and invited to present a speech to the whole school across two assemblies (4-6 and P-3). The student community will then vote with the 4 highest voted for students being appointed to the 4 Captain positions (2 x Captains; 2 x Vice Captains).

The student leadership team for the following year, including the announcement of the captains will occur during the Thursday whole school assembly in the last week of the school year.

DOMAIN	QUESTIONS	RATE (0-5)
Developing self and others	How do you develop skills and talents in others? How do you empower others to be the best that they can be? How do you reflect on your own leadership?	
Leading improvement, Innovation and change	How will your leadership improve our school? What innovation/change will you lead that will add value to our school?	
Leading the management of the school	Why is being organised and efficient key to being a successful leader? How do you demonstrate this? How will you lead a committee of peers to achieve successful outcomes?	
Engaging and working with the community	How will you ensure that our students' voices are heard from Prep to Year 6? How will ensure that all students health and wellbeing is met when you are a leader?	

All applicants who apply will be interviewed for the positions that they are applying for.

Only those students who are short listed for the School Captain positions will be required to give a speech to the whole school on assembly.

LEADERSHIP PLEDGE

In accepting this office
As a leader of our school,

I do so with a due sense
Of the high honour that has been bestowed on me
And the responsibilities that the office entails.

I pledge myself at all times to carry out my duties
To the best of my ability
Without fear or favour.

I will endeavour to maintain the high moral standards of our school,
And to set a high standard of conduct
As an example to all the other students of our school.
As our school Motto says,
We shall 'Aim for the Best'.

I further pledge myself to
help in whatever capacity I am requested,
And to direct my efforts
To the further well-being of our school.

Appendix A

Making a Speech

When making a speech the people that vote for you need to feel a connection to you. They need to know what sort of leader you will be and what you bring to the role of a School Captain. Don't forget to use a little bit of humour.

Here are some **ideas for your speech** you may like to use:

- Your name and what your feelings about Undurba State School
- Qualities about yourself – both academically and socially
- What you bring as a leader to the Captains role
- What is your vision for the school and ideas/innovations you want to introduce
- Why you should be the School Captain of Undurba State School
- A statement or catch phrase that encompasses who you are and what you will do

Delivering your speech

- Your audience needs to hear you, look up speak up
- You have to be passionate about being the School Captain
- You should finish your speech with impact!