Undurba State School
Booklist Order Form for 2017

This booklist has been prepared by the teachers from your school and is what your child will need during 2017. If your child has some of the listed items left over from previous years, you may choose not to purchase these 'retained items'. Please ensure that your child has everything listed on this form to start the 2017 school year.

PLEASE PLACE YOUR ORDER BY: Wednesday, 23 November 2016

Orders may still be placed after this date but will be subject to a $6.50 per child packing fee. Late orders will not be given priority service and may not arrive before school starts.

How to order your booklist:

ONLINE: Order your booklist online at www.backtoschoolbooklists.com.au
To order online, please enter your school code: UNDSS17

USE THIS ORDER FORM: Please fill out this order form and return to the school office or to Bedrock Books at Unit 3/24 Deakin Street, Brendale.

SHOP IN STORE: Bring this order form with you and use it as a picklist in store. Follow the feet through our specialised store and find everything you need in minutes!

Home Delivery

Cost: FREE DELIVERY if ordered before Wednesday, 23 November 2016
Delivery is $8.95 per address, if ordered after this date.
(Orders must be placed at the same time for this offer to apply)

Where: We deliver to home or business addresses and Post Office boxes/Parcel Lockers

When: Orders placed by 23/11/16 will be delivered between
Wednesday, 30 November 2016 and Friday, 13 January 2017

Collect from Bedrock Books

Where: Unit 3/24 Deakin Street, Brendale Phone: 07 3881 1122

When: You will be notified via email or sms as soon as your order is ready

By purchasing these requirements from Bedrock Books you are supporting your School community. Every booklist ordered before the cut-off date earns money for your School.
Bedrock Books
Educational Supplies

3/24 Deskin Street, Brendale QLD 4500
Phone: 07 3881 1122 Fax: 07 3036 5503
Email: info@bedrockbooks.com.au

Opening Hours:
Mon- Fri 9:00am - 5:00pm
Saturday 9:00am - 12:00pm
Sunday Closed

We will be extending our hours on the following Saturday:
14-01-17 9:00am - 4:00pm
21-01-17 9:00am - 4:00pm

We will be closed for Christmas from 12pm on 23 December 2016 and will reopen at 9am on 3 January 2017
We will be closed for Australia Day on 26 January 2017

FAQs

How to order
We recommend ordering your booklist by the cut-off date to guarantee stock availability. The best way to order your booklist is online:
1. Log on to www.backtoschoolbooklists.com.au
2. Enter your school code - Your code is on the front of this order form.
3. Select the grade you wish to order - Remember! You are ordering for next year.
4. Enter your child's name and the quantities you would like to order.
5. Select your method: Delivery or Collection
6. Enter your contact details
7. Confirm your order and pay online using our secure payment gateway. You will then receive an email containing your receipt and order number. Please save this email, as a printed copy of your receipt will not be delivered with your order.

You can also return this completed order form to your School office or drop it in at our shop in Brendale.

Buy from our store in Brendale
Our specialised shop makes it easy for you to pick your booklist yourself. Every item on your booklist has a location and our shop is laid out in the same order as your booklist. Just follow the feet around our store, use this order form as a picklist and you will find everything on your booklist in minutes!

Late Orders
You can place your order at any time, even after the cut-off date. Orders submitted after the cut-off date are subject to a $6.50 per child packing fee and will be packed after the on-time orders have been completed. All orders placed in January are not guaranteed to arrive before School starts.

Tracking your order
How do I find out if my order has been packed?
You can track the status of your order online at www.backtoschoolbooklists.com.au

Just enter your child's Surname and Order Number into the Order Status section on the left hand side of our homepage.

How can I track my delivery?
You will receive an email with your tracking number when your order has been despatched. If you don't receive an email, check It isn't in your junk mail folder or email us at info@bedrockbooks.com.au or call us on 07 3881 1122. Track your order with Australia Post at www.auspost.com.au/track.

Back Orders
While we strive to ensure all items are available during Back to School, some uncontrollable circumstances do not allow us to always achieve this. If an item is unable to be supplied, you will receive a product of similar or higher value or a back order will be created. Back orders will be sent to either the school or your home in a clearly labelled envelope as soon as stock is available.

Missing Items:
Please check your order as soon as you receive it. If there is something missing, please advise us immediately. Some items may be delivered to your School in bulk. Please check your order form to see if the items you are missing are included in this bulk delivery before contacting us.

Returns:
Returns and exchanges will only be accepted if a receipt is presented and is within 30 days of the purchase or within 10 days of receipt of delivery. Products will only be accepted if they are in saleable condition i.e. not marked, named or covered in any way.

Please direct all enquiries or feedback directly to Bedrock Books, not your School.
I wish to order the complete Stationery Pack for $108.40
I wish to order the complete Stationery Pack + ALL Retained Items for $197.05

If you do not need everything on this booklist, please fill in the quantities you require below.

Student’s Name:  □ Girl  □ Boy

<table>
<thead>
<tr>
<th>Location</th>
<th>Stationery Pack</th>
<th>Qty</th>
<th>Price ea.</th>
<th>Qty</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>6L3 - 6L3</td>
<td>Document Wallet Olympic Manilla F/C Asstd Colours</td>
<td>2</td>
<td>$0.75</td>
<td></td>
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<tr>
<td>6L2</td>
<td>Document Wallet Tudor A4 Poly 3-Flap Elastic Cord Clear (For Music &amp; LOTE)</td>
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<td>$1.85</td>
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<td></td>
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<tr>
<td>5H1</td>
<td>Display Book Tudor A4 Refillable Matt Asstd Colours 20P</td>
<td>2</td>
<td>$1.65</td>
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<td>5F1</td>
<td>Diary Colpian School SC37 2017</td>
<td>1</td>
<td>$1.80</td>
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<td>5F4</td>
<td>Sketch Book Spirax 533 A3</td>
<td>1</td>
<td>$3.30</td>
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<tr>
<td>5E2</td>
<td>Office Pad Victory A4 Ruled 100LF</td>
<td>1</td>
<td>$2.00</td>
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<tr>
<td>6C2</td>
<td>Grid Book Olympic A4 7mm 48pg</td>
<td>4</td>
<td>$0.90</td>
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<tr>
<td>5B3</td>
<td>Exercise Book Olympic A4 96pg 8mm W/Red Margin (For Music &amp; LOTE)</td>
<td>1</td>
<td>$2.60</td>
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<tr>
<td>7B3</td>
<td>Pencil Coloured Staedtler Nobis Club 12’S</td>
<td>1</td>
<td>$4.00</td>
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<tr>
<td>7D1</td>
<td>Markers Micador Basics Fine Tip Wallet 12</td>
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<td>7D3</td>
<td>Oil Pastels Micador Standard Pack 12</td>
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<td>8B3</td>
<td>Pencil Case Micador Tartan Jumbo 34X17cm</td>
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<td>7E2</td>
<td>Pencil Lead Staedtler Natural HB Box 12</td>
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<td>$4.00</td>
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<td>7E4</td>
<td>Pen Faber Trilux Medium Red</td>
<td>2</td>
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<td>8C2</td>
<td>Marker Faber Finepen 2001 0.4mm Black</td>
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<td>Marker Whiteboard Faber Connector Wallet 4</td>
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<td>7G3</td>
<td>Sharpener Micador Single Hole Metal</td>
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<td>Highlighter Micador Eco Green</td>
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<td>7G2</td>
<td>Highlighter Faber Textliner Ice Red</td>
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<td>Eraser Micador 3020 Plastic With Sleeve Large</td>
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<td>Glue Bostik Blu Stick 35gm Blue</td>
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<td>7J2</td>
<td>Scissors Micador Sizzle 155mm Rounded Yellow</td>
<td>1</td>
<td>$3.90</td>
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<tr>
<td>7J1</td>
<td>Scissors Micador Sizzle 150mm Left Handed Rounded Green</td>
<td>0</td>
<td>$4.65</td>
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<td>9D4</td>
<td>Whiteboard Eraser Quartet</td>
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<td>9C2</td>
<td>Ruler Micador 30cm Wooden Essential cm/mm (No metal please)</td>
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<td>Bulk</td>
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<tr>
<td>Bulk</td>
<td>Copy Paper Reflex A4 White Ream/500*</td>
<td>1</td>
<td>$7.00</td>
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</table>

TOTAL for Stationery Pack $108.40

Retained Items - Your child may have these items from previous years. Please ensure your child has all of these items.

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Price</th>
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<td>51</td>
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<td>$39.95</td>
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<td>6A4</td>
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<td>$12.95</td>
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<td>Counter</td>
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<td>$13.95</td>
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TOTAL for Retained Items $88.65

Family Delivery Fee if ordered by 23/11/2016 FREE
Family Delivery Fee if ordered after 24/11/2016 $8.95

GRAND TOTAL for ORDER $197.05

*This item is delivered to School in bulk.

Please take care when filling out this order form.
If any of your details are not legible or are not provided, your order may not be processed.
Parent/Caregiver's Name:

Email*: Phone*:

☐ Please tick if you would like to subscribe to our mailing list (Optional) *These details must be provided.

☐ Please DELIVER this order
Orders placed by 23/11/16 will be delivered between Wednesday, 30 November 2016 and Friday, 13 January 2017

Unit No.: Street No.: Street Name:

or Post Office Box / Parcel Locker:

Suburb: Post Code:

☐ Please tick to authorise the parcel to be left at the delivery address without a signature* (Optional)
If you do not give authority to leave and you are not home at the time of delivery, a card will be left in your mail box and your parcel will be taken to your local Australia Post outlet for you to collect.

Delivery Instructions: *If you have given authority to leave and do not provide a specific location for your parcel to be left, your parcel will be left in a safe location at the delivery drivers discretion.

Please list all children who will have their order delivered to this address:
Name: Grade:
Name: Grade:
Name: Grade:
Name: Grade:
Name: Grade:

☐ I will COLLECT this order from Bedrock Books - Unit 3, 24 Deakin St, Brendale
You will be contacted via email or sms when your order is ready for collection.

PAYMENT DETAILS
Payment MUST BE INCLUDED with your order. Cheques are not accepted.

☐ Visa ☐ MasterCard ☐ Money Order ☐ EFT (Please call Bedrock for payment instructions)

Card Number: ☐ ☐ - ☐ ☐ ☐ - ☐ ☐ ☐ ☐ - ☐ ☐ ☐ ☐

Expiry Date: ☐ ☐ - ☐ ☐ Security Code (CVV): ☐ ☐ ☐

Name on Card:

Signature:

<table>
<thead>
<tr>
<th>Order No.</th>
<th>Total $</th>
<th>Payment Method</th>
<th>Date</th>
<th>By</th>
</tr>
</thead>
</table>